



Letter of Invitation
REQUEST FOR QUOTATION

Ministry of Education
Bikenibeu
P.O. Box 263, KI0106
Republic of Kiribati

To Whom It May Concern,

The **Ministry of Education** invites Quotations from Tenderers to supply the Goods described in this Request for Quotation (RFQ) as below.

Procurement No: 23-G003-24
Issue Date: 19/07/2024
RFQ Closing Date: 12/08/2024 - 5:00pm
Procurement Title: Request for Quotation (RFQ) for colour photocopier machine / colour printer

This RFQ consists of the following documents, in addition to this letter, in separate files:

- Instructions on how to submit a Quotation
- Time Schedule for the RFQ/procurement process
- Specification of Goods to be supplied
- Evaluation Criteria and Method
- Specific Contract Conditions for the Supply of Standard Goods
- General Contract Conditions for the Supply of Standard Goods
- Certificate of Compliance Form
- Availability of Financial Resources form

A Supplier will be selected based on the competitive procurement procedure described in this RFQ.

Sincerely,

Ruta Tekeraoi
MoE Director

Official email address: procurement@mfep.gov.ki

** Please note that late submissions will not be considered*

2024-07-18